



St Mary the Virgin, Nottingham

Email: scholarships@stmaryschoirnottingham.com

St Mary's Organ Scholar Trust

Scholar's name:

Academic Year: 2020/21

**St Mary the Virgin Nottingham
Organ Scholarship Scheme: Terms and Conditions**

1. Terms of the Organ Scholarship Scheme ("the Scheme")

Scholars:-

- (a) will be at least 16 years of age, not in full-employment and will normally be students in secondary, further and/or higher education;
- (b) will receive a one year tenure, a termly scholarship of £300 paid in arrears, plus an initial payment of £100 to cover expenses;
- (c) Will receive tutelage on the organ from the Director of Music, Organist and/or any individual appointed by the Trust;
- (d) will be expected to play at the services of the Church as required by the Director of Music and/or the Organist, namely a school/university term-time commitment of:-
 - (i) The regular evening rehearsals during term time (Friday 8pm to 9pm).
 - (ii) At least one service a week, to include (at the discretion of the Director of Music):
 - weekday evening service(s): 5.30pm to 7pm for Choral Evensong, and 6.30pm to 8.45pm for Communion;
 - Sunday morning (approx. 9.30am to noon);
 - Sunday evening (approx. 5.30pm to 7.45pm);
 - On High Days and Holy Days upon which services may be held within term time, not being on a Wednesday or a Sunday; and

2. Conditions of the Scheme

2.1 The Scholar will be expected to take a full and active part in the life of St Mary's and to this end:-

- (a) Where requested, the Scholar will be given an introduction to provide basic guidance in matters of decorum and procedure during services; and

- (b) The Scholar will be expected to play at occasional extra-ordinary services and concerts such as occur from time to time and will be encouraged to participate in Choir visits and tours and the festivals of Christmas and Easter outside term time.

2.2 In order to secure the highest standards of contribution to the life of the church, the following procedures will apply:-

- (a) Regardless of doctrinal or religious belief, members of the Choir and music staff are expected to participate in the Liturgy with appropriate responses and ceremonial behaviour and to be in a fit condition to take part in the Liturgical activities of the Church. Failure in these regards will be regarded as disciplinary issues;
- (b) The Scholar will be expected to be thoroughly prepared for each service. The Director of Music/Organist will publish a regular schedule of commitments and the Scholar will be expected to prepare for rehearsals and services as necessary to contribute to a high standard.
- (c) The Scholar will be provided with at least 10 lessons from the Director of Music, Organist or other suitable individual appointed by the Trust per annum.
- (d) The Scholar may, at the discretion of the Director of Music/Organist, arrange to exchange his/her usual weekly service for another service, giving adequate notice of the wish to make that arrangement.
- (e) In the event of disputes, Scholars will be expected to discuss the matter and resolve it amicably with the Director of Music/Scholarship Chair. If this is not possible, the Scholar should inform a Trustee, who will refer the matter to a meeting of the Trustees. The judgment of the Trustees will be final. Disciplinary issues will be resolved initially by a verbal warning, followed by a written warning and finally dismissal with pro-rata payment of the termly scholarship stipend to the appropriate time; in matters of extreme indiscipline, the Director of Music/Chair of Scholars reserve the right to suspend the Scholar from his/her duties under this Agreement pending an emergency meeting of the Trustees to discuss and resolve the issue; and
- (f) Scholars will supply term and out of term contact details.

The payment and terms herein are intended to constitute a scholarship only and not to create an employment relationship. This Agreement is for the provision of services by the Scholar in return for training and support by the Trustees, the Church and the Director of Music, as well as payment of the scholarship stipend on the terms and conditions set out in the Organ Scholarship Scheme administered by the Trustees on behalf of St Mary the Virgin Church, Nottingham.

A list of the present Trustees is available from the Director of Music or the Scholarship Chair upon request.

John Keys:
Chair, St Mary's Organ Scholar Trust

Date:

Signed on behalf of the Trust

Scholar's Name:

Signed: